

Agenda: Teaching Clear Writing – Morning Session

(Part 1), Thursday, August 13, 8:00 AM – 11:00 AM

8:00 – 8:20: Introductions. Articulate objectives. Write short personal statement of what participants expect from this workshop.

8:20 – 8:30: Is teaching clear writing possible? (Of course it is!) Is it desirable? Hmm. Definition of key terms (Clause, Agent). Williams, pp, 262 – 268

<http://www.chompchomp.com/terms.htm>

8:30 – 8:45: Traditional Sentence Patterns – simple, compound, complex, compound-complex (Handout – Traditional Sentence Patterns)

8:45 – 8:55: Other Sentence Patterns – cumulative, periodic, cleft (Handout – Sentence patterns)

9:05 – 9:15: Parallelism (Handout – Parallelism)

9:15 – 9:30: Sentence Combining (Handout – Sentence combining)

9:30 – 9:45: Pronoun reference (Handout – Pronoun reference)

9:45 – 9:55: Imitating Sentence Patterns (Handout – imitation)

10:05 – 10:15: Gender Neutral Language : Troyka, pp. 254 – 255; Ex. P. 256; pp. 370 – 372; Ex. P. 372

10:15 – 10:30: Summarizing in One Sentence (Handout – summaries)

10:30 – 10:45: Attributing Ideas to Others (Handout – Verbs of attribution)

10:45 – 11:00: “In my opinion” (Handout – Authorial voice)